Child Care Licensee or Assistant Resume

☐ Licensee ☐ Assistant If you are an assistant, give the licensee's name	Last name First name	10 digit telephone number
Name	10 digit telephone number	Are you 18 years of age or older? ☐ Yes ☐ No
Address		

Employment history: Start with your most recent position, attach additional sheets if needed.		
Present or last employer	10 digit telephone number	From (month/year)
Address		To (month/year)
Describe the type of work you did.		Total time employed
		Hours per week
Present or last employer	10 digit telephone number	From (month/year)
Address		To (month/year)
Describe the type of work you did.		Total time employed
		Hours per week
Present or last employer	10 digit telephone number	From (month/year)
Address		To (month/year)
Describe the type of work you did.		Total time employed
		Hours per week
Present or last employer	10 digit telephone number	From (month/year)
Address		To (month/year)
Describe the type of work you did.		Total time employed

	Hours per week

Have you worked with children in the past for pay or as a volunteer? ☐ Yes ☐ No

If yes, describe any experiences you feel were valuable. Include any other volunteer work you have done.

Training

Have you had any training that will be helpful? Check any of the following areas you have been trained in and, when required, provide dates.

☐ First Aid _____ ☐ Nutrition ☐ Business skills
　　　　　　　Date

☐ CPR _____ ☐ Nursing ☐ Working with special needs children
　　　　　　Date

☐ Psychology ☐ Counseling ☐ Teaching _____ _____
　　　　　　　　　　　　　　　　　　　　　　　　　　Date　　　　Grades

　　　　　　　　☐ Early childhood development ☐ Other (specify):

Details:

Special Skills

Do you have special skills that will be helpful?

☐ Music ☐ Dance ☐ Drama ☐ Behavior management

☐ Story telling ☐ Art ☐ Puppetry ☐ Other (specify):

Details:

Education

Are you a high school graduate or do you have a General Education Development (GED)? ☐ Yes ☐ No

If no, check the highest grade you completed:
☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

Education after high school:

School name	Dates attended	Graduated?	Year of degree	Major

Signature:	Date:

CHILD CARE LICENSEE OR ASSISTANT RESUME
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